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**FINANCIAL ANALYST
BUREAU OF CRIMINAL JUSTICE
INVESTIGATION DIVISION**

POSITION TITLE: Financial Analyst
(Unclassified Position)

GROSS SALARY: Depending on experience, the salary range is approximately:

Up to \$115,318 annually on Employee/Employer Paid
retirement option, or

Up to \$98,773 annually on Employer Paid retirement option

PRIMARY DUTY STATION: Las Vegas. Occasional travel in Nevada is required.

POSITION STATUS: Exempt (FLSA); unclassified position entitled to standard State benefits; serves at the will of the Attorney General. Employment with the Attorney General's office is contingent upon successful completion of a background investigation, to include but not limited to, fingerprints, criminal history check, personal history questionnaire and review, reference checks, and a credit check.

POSITION SUMMARY: This position reports to the Supervising Criminal Investigator of the Financial Fraud Unit. This unclassified position's primary responsibility will be to perform forensic accounting and analysis in support of criminal investigations and provide testimony in judicial proceedings. The Financial Analyst will work closely with investigators to identify and collect financial evidence including business records and bank accounts. The Financial Analyst will analyze financial records to uncover evidence of criminal activity. The Financial Analyst will compile complex financial evidence into detailed reports; work closely with investigators and prosecutors to develop case theories, interpret financial documents analysis materials, and present findings as a witness as required before the grand jury and during court hearings.

The Financial Analyst must possess excellent written and verbal communication skills. The person in this position must be able to distill complex financial

information into a clearly understandable format for presentation in court. The Financial Analyst must also collaborate effectively with investigators, prosecutors and support staff to complete thorough investigations and successful prosecutions.

MINIMUM EDUCATION AND BACKGROUND: The Financial Analyst must possess a four-year degree in accounting or finance and hold a current license as a Certified Public Accountant (CPA) or have at least two years of forensic accounting experience or four years of large organization independent auditing experience as a substitute for licensure. Equivalent education and experience in combination with a Certified Management Accountant (CMA) or Certified Fraud Examiner (CFE) designation may also be considered.

SKILLS REQUIRED: Applicants must possess effective written and verbal communication skills; other required skills include planning, prioritizing and executing timelines without the need for supervision. Applicants must be professional, well-organized, self-motivated, punctual and prompt, and must possess leadership skills. The Financial Analyst must be proficient or become proficient in ProLaw, Adobe Pro, Westlaw, and Microsoft Office products.

PHYSICAL DEMANDS: This position requires mobility to work in a typical office setting, use standard office equipment, and travel to offices and courts in various parts of the State. It also requires vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone. The applicant must be able to speak in a clear and understandable manner, and to hear and respond to questions posed. Reasonable accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

This position announcement lists the major duties and requirements of the job and is not all-inclusive. The successful applicant will be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

Interested applicants must submit a cover letter, detailed resume, writing sample, and a list of 3 professional references by close of business day on **July 4th, 2025**, to: **Osiris Noble, Personnel Analyst @ onoble@ag.nv.gov**

The Attorney General's Office is an equal opportunity employer.